

# Data Insights Working Party

## Terms of Reference

### 1 Status

The Data Insights Working Party reports and is accountable to the AGCAS Board of Directors.

The Data Insights Working Party is to be formally known as the AGCAS Data Insights Strategic Group.

The Data Insights Working Party will oversee strategic priorities as generated by the three operational Data Insights Working Parties:

- 1) Data Insights [Graduation data] Working Party
- 2) Data Insights [On-course data] Working Party
- 3) Data Insights [Outcomes and Publications] Working Party

### 2 Purpose

The principal aims of the working party are to:

- 2.1 Effectively disseminate known data sets within the operational activities of the above three named groups.
- 2.2 Use this knowledge as a springboard for future Research and Knowledge activity.
- 2.3 Utilise our position to influence external stakeholders in the data HE landscape.
- 2.4 Ensure the working party's activities support the AGCAS strategic objectives
- 2.5 Ensure the working party's activities meet the charitable objects of the articles of association

### 3 Duration of the Working Party

The WP will exist from 1 March 2019 until 1 August 2020. During this time, it will report progress on delivery against its principal aims to the AGCAS Board of Directors, and seek their guidance on its work.

The working party will make a final report and recommendations to the Board on 1 August 2020. At this point, the working party will be reviewed by the Board.

#### **4 Constitution and Membership**

The Chair of the working party will be the AGCAS Data Insights Director.

Other members of the working party will be the nominated chairs of the three operational Data Insights Working Parties.

Membership of the working party shall comprise:

- Data Insights Director (Chair)
- Data Insights [Graduation data] Working Party Chair
- Data Insights [On-course data] Working Party Chair
- Data Insights [Outcomes and Publications] Working Party Chair
- Other AGCAS Directors and committee members co-opted by the Chair for particular activities.
- Invited guests may include representatives from partner organisations

These appointments will be subject to approval by the Board of Directors.

#### **5 Approval and Review**

These Terms of Reference shall be approved by the Board of Directors. They form part of Board of Directors' Regulations.

*Last updated 18 October 2019*