



**AGCAS**  
AWARDS FOR  
EXCELLENCE

## Entry Rules 2020

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1. AGCAS member services/Task Groups/individual members can enter as many categories as they wish.
2. 2019 winners may enter any category but not with the same initiative/scheme.
3. The same AGCAS member service may have multiple entries in the same category for different initiatives.
4. The same AGCAS member service may enter the same initiative/scheme for different categories.
5. Entries must be received by **midday (12:00) on Wednesday 11 March**. Late entries will not be accepted.
6. Quotations will be included in the word count.
7. Do not include hyperlinks. Judges are instructed not to open them.
8. Return nominations as word documents and do not include attachments.

All entries will receive an acknowledgement within five working days. If you do not, please contact [awards@agcas.org.uk](mailto:awards@agcas.org.uk).

Entrants in each category will be shortlisted by a panel of judges based on the quality of their entry form submission.

Any entry form that exceeds the word limit will not be accepted and your nomination will be withdrawn.

An AGCAS member service cannot win more than one category with the same initiative/scheme.

AGCAS reserves the right to accept or reject entries, and/or not make an award, as circumstances dictate.

Nominations will be judged in two stages:

1. A shortlisting panel of AGCAS Full and Partner Members will review nominations and shortlist the top three/four for each award.
2. A final judging panel will review the shortlist for each award and select a winner for each award.

The judging panel's decision is final. Neither the judges nor AGCAS staff will enter into any discussion or correspondence with entrants on this subject.

Shortlists will be announced w/c Monday 13 April and be accessible on the [AGCAS website](#).

Winners will be announced at the AGCAS Awards for Excellence Dinner at Newton and Arkwright Buildings, Nottingham Trent University City Campus on the evening of Wednesday 17 June.