



AGCAS
AWARDS FOR
EXCELLENCE

Entry Rules 2019

1. AGCAS member services/Task Groups/individual members can enter as many categories as they wish.
2. 2018 winners may enter any category but not with the same initiative/scheme.
3. The same AGCAS member service may have multiple entries in the same category for different initiatives.
4. Entries must be received by **17:00 on Wednesday 15 May**. Late entries will not be accepted.
5. Up to three tables, graphs or charts may be included and any wording contained within will be included in the word count.
6. Quotations will be included in the word count.
7. Do not include hyperlinks. Judges are instructed not to open them.
8. Up to three photographs are permitted to support your nomination. Do not include videos/GIFs/infographics and/or tables and charts in addition to those permitted in rule 5.

All entries will receive an acknowledgement within five working days. If you do not, please contact awards@agcas.org.uk.

Entrants in each category will be shortlisted by a panel of judges based on the quality of their entry form submission.

Nominations will be judged in two stages:

1. A shortlisting panel of AGCAS Full and Partner Members will review nominations and shortlist the top three/four for each award.
2. A final judging panel will review the shortlist for each award and select a winner for each award.

The judging panel's decision is final. Neither the judges nor AGCAS staff will enter into any discussion or correspondence with entrants on this subject.

Shortlists will be announced Monday 24 June and be accessible on the AGCAS website.

Shortlisted nominations will be invited to take part in the AGCAS Awards for Excellence Showcase which will take place during the AGCAS Annual Conference on Thursday 5 September, where you (or a representative) can showcase your nomination in two minutes, or less.

Winners will be announced at the AGCAS Awards for Excellence Dinner at Hilton Manchester Deansgate on the evening of Thursday 5 September.

Any entry form that exceeds the word limit will not be accepted and your nomination will be withdrawn.

AGCAS reserves the right to accept or reject entries, and/or not make an award, as circumstances dictate.